# INVOICE

INVOICE #

DATE

DUE DATE

FROM — YOUR BUSINESS

Business name

Address

Phone · Email

HST number (e.g. 123456789 RT0001)

BILL TO — CLIENT

Name

Address

Phone · Email

JOB ADDRESS

| DESCRIPTION | QTY / HOURS | RATE | AMOUNT |
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Subtotal

HST ____ %

**Total**

Ontario HST is 13%. To add it, multiply the subtotal by 0.13.

How to pay (e-Transfer to … · cheque payable to …) · payment terms

Free blank invoice form from CrewHub · Fill it in online with HST added for you, and send it as a PDF: crew-hub.ca/hst-invoice-generator